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Approved For Release 2002/08/06 : CIA-RDP68B00724R000100220017-9

25X1A

[] 9122-69
Copy 9 of 9

MEMORANDUM FOR: Chief, Audit Staff

8 OCT 1969

SUBJECT: Report of Audit - Office of Special Activities 1 December 1967 to 30 November 1968

25X1A REFERENCE: [] 8995-69, dated 25 June 1969.

The following is our reply to the recommendations made in subject audit report:

A. Recommendations for Detachment "G":

25X1A 1. Recommendation Para 9. "We recommend that the detachment prepare a policy directive for insuring [] vehicles consistent with the requirements of []

Action Taken: A policy establishing uniform standards for insuring [] vehicles was prepared by the Detachment effective 1 August 1969. As insurance renewals occur, the coverage will be in compliance with this directive. (See Tab A)

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25X1A 2. Recommendation Para 10. "We recommend that the [] advance account be transferred to Headquarters."

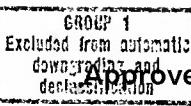
25X1A Action Taken: [] has been transferred PCS to Headquarters.

25X1A His advance account was closed at that time. [] replacement has been given a Headquarters advance and he will account to Headquarters monthly.

3. Recommendation Para 11. "We recommend that Imprest Fund custodians be provided with cash boxes and that access to cash funds be restricted to fund custodians."

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Action Taken: Cash boxes have been acquired and issued to each fund custodian. Access to cash has been restricted to fund custodians.

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4. Recommendation Para 12. "We recommend that project headquarters prepare a consolidated [redacted] change request for equipment shipped to [redacted] and that Detachment personnel conduct an inventory of property located at [redacted] for verification of the items shipped." 25X1A

Action Taken: Inventories have been conducted and action has now been taken to complete the transfer of accountability to Detachment "H". (See Tab B.)

B. Recommendation for Headquarters:

Recommendation Para 13. "We recommend that the OSA Comptroller's Office establish a procedure to verify all unliquidated obligations with appropriate officials and adjust balances as necessary."

Action Taken: A procedure to verify unliquidated obligations has been established and an initial review has been made. (See Tab C & D)

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[redacted]
DONALD H. ROSS
Brigadier General, USAF
Director of Special Activities

Attachments:

As stated above

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B&FD/Compt/OSA [redacted] rgu (30 Sept. 69)

Distr: Cy 1 & 2-C/Audit Staff, w/atts
Cy 3-D/SA, w/atts
Cy 4-Compt/OSA, w/atts
Cy 5-D/M/OSA, w/atts
Cy 6-CMD/Compt/OSA, w/atts
Cy 7-PD/Compt/OSA, w/atts
Cy 8-B&FD/Compt/OSA, w/atts
Cy 9-RB/OSA, wo/atts

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report of Audit - OSA 1 Dec. 1967 to 30 Nov. 1968

FROM:		EXTENSION	NO.
Comptroller, OSA		4526	<input type="text"/> 9122-69 25X1A
		DATE	30 Sept. 1969
TO: (Officer designation, room number, and building) D/SA <input type="text"/>		RECEIVED	FORWARDED
1. DC/B&FD/Compt/OSA (Coordination)			
2.			
3. C/B&FD/Compt/OSA & A/Compt/OSA (Coordination)			PSW
4. <input type="text"/>		86t	ME
5. D/SA (Signature) 25X1A		86t	<input type="text"/>
6.		25X1A	
7. RB/OSA (Distribution)			
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)			
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<p>attach purpose for your signature which responds to recommendations of Audit Staff — Removal Signature <input type="text"/></p>			

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